

Position Description

Position Title	Enrolled Nurse Med Endorsed
Position Number	30010719
Division	Community and Continuing Care
Department	Specialist Dementia Care Program
Enterprise Agreement	Nurses And Midwives (Victorian Public Health Sector) (Single Interest Employers) Enterprise Agreement 2024-2028
Classification Description	Enrolled Nurse (L2 Y2 Cert IV – L2 Y5 Diploma 5R)
Classification Code	IB67 – IB72
Reports to	Nurse Unit Manager
Management Level	Non Management
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	• National Police Record Check • Aged Care Banning Order Register • National Disability Insurance Scheme (NDIS) Check • Current registration with AHPRA- Professional Regulatory Body or relevant Professional Association • Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

Our organisation is a child safe organisation, committed to the safety and wellbeing of all children and young people. All Aboriginal and Torres Strait Islander adults, children and families will be supported to express and be proud of their culture in an environment that is culturally safe and supported.

Our Vision

Excellent Care. Every Person. Every Time.

Our Values

CARING – We care for our community,

PASSIONATE – We are passionate about doing our best,

TRUSTWORTHY - We are open, honest and respectful

The Position

The Enrolled Nurse collaborates with Registered Nurses and Health Care Workers to provide person-centred, recreation-based care and specialist behaviour support to individuals participating in the Specialist Dementia Care Program (SDCP).

The SDCP Unit offers temporary, intensive care aimed at stabilising and reducing severe behavioural and psychological symptoms of dementia, with the goal of supporting a successful transition to less intensive, mainstream residential care.

As part of a multidisciplinary team, the Enrolled Nurse works closely with Dementia Support Australia, Dementia Training Australia, and other specialist clinicians to help participants achieve the individual goals and outcomes of the program.

Responsibilities and Accountabilities

Key Responsibilities

- To practice within the framework of the ANC national competency standards for enrolled nurses.
- To provide safe, patient/client/resident-centred nursing care, including assessment, intervention and evaluation of individual health and functional status.
- To monitor the impact of nursing care and maintains ongoing communication with the Registered Nurse regarding the health and functional status of individuals.
- To provide support and comfort, assisting with activities of daily living to achieve an optimal level of independence, and providing for emotional needs of individuals.
- To report changes in health and functional status and individual responses to health care interventions.
- To work as part of an inter-disciplinary health care team to advocate for and facilitate the involvement of individuals, their families and significant others in planning and evaluating care and progress toward health outcomes.
- To maintain and develop professional nursing standards and practice ensuring that annual competencies are met and continual learning needs are identified.
- To promote best practice interventions that will lead to positive health outcomes.
- To provide effective communication so as to include the patient/resident, carers and the inter-disciplinary team in the immediate and ongoing health care.
- To be a positive role model to less experienced Enrolled Nurses and Health Care Workers
- To access and operate basic health care computer applications.
- To work in your assigned unit or within your division as the need arises and in accordance with your clinical competencies.
- To be responsible for the checking of relevant clinical equipment ensuring its safe operation and cleanliness prior to use.

- Ensure a current understanding of contemporary issues and practices affecting the holistic management of residents (i.e. complex physical needs of residents, managing behaviours relating to dementia/depression, younger people with acquired brain injuries).
- Maintain a current knowledge of the documentation required for Aged Care and ensure their implementation to optimise resident outcomes.
- Maintain a practical working knowledge of Aged Care legislation inclusive of the Aged Care Quality Standards
- Notify your employer and document all incidents of alleged or suspected assaults (including unreasonable use of force and unlawful sexual contact) so that the appropriate response can be undertaken to ensure the health, safety and wellbeing of residents, and to meet record keeping responsibilities under the Act.
- The law also requires staff to report missing residents in certain circumstances so Bendigo Health can respond in line with legislation.

Key Selection Criteria

Essential

1. Current registration as an Enrolled Nurse with the Nursing and Midwifery Board of Australia through the regulatory body, Australian Health Practitioner Regulation Agency (APHRA)
2. Demonstrated clinical knowledge and skills in the delivery of person-centred aged care and caring for people living with dementia and mental health conditions
3. Knowledge of Aged Care Quality Standards, Occupational Health & Safety, Infection Control and continuous improvement activities
4. Demonstrated ongoing commitment to professional development
5. Sound literacy, documentation and communication skills (including computer literacy)
6. Ability to operate effectively in an environment of change and to work as a team member of a multi/inter-disciplinary team as well as independently
7. Proven ability to meet deadlines, goals and objectives

Desirable

8. Previous experience providing a recreational, person-centred, psychosocial, goal-orientated care program supporting residents to build on their capabilities and level of independence.
9. Sound Understanding of Food Safety and handling principles

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.

- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.